

PROPERTY VALUATION ORDER FORM

CLIENT INSTRUCTIONS WRITTEN QUOTE

Fair Trading in each state and territory requires all Property Valuation instructions to be in writing.

Date of Instructions			
Client's Name/s			
Current Address			
Telephone Number/s			
Address of Subject Property			
Property Type	RESIDENTIAL <input type="checkbox"/> Dwelling <input type="checkbox"/> Townhouse <input type="checkbox"/> Apartment <input type="checkbox"/> Duplex <input type="checkbox"/> Semi Rural <input type="checkbox"/> Waterfront		
	COMMERCIAL <input type="checkbox"/> Freehold <input type="checkbox"/> Strata	INDUSTRIAL <input type="checkbox"/> Freehold <input type="checkbox"/> Strata	RETAIL <input type="checkbox"/> Freehold <input type="checkbox"/> Strata
	<input type="checkbox"/> VACANT LAND		<input type="checkbox"/> SPECIAL USE
Purpose of Valuation	<input type="checkbox"/> Stamp Duty <input type="checkbox"/> Capital Gain Tax <input type="checkbox"/> Superannuation <input type="checkbox"/> Family Law Settlement <input type="checkbox"/> Immigration <input type="checkbox"/> Other		
Client's Estimate of Value			
Comments for Valuer			

TERMS AND CONDITIONS FOR PROPERTY VALUATION

1. Fair Trading in each state requires all Property Valuation to be in writing and we refuse to accept any instructions unless it is in writing. **2.** We reserve the rights to refuse any property valuation order/instructions. **3.** Inspection arrangements are subject to payment of the tax invoice upfront - Either cash up front at inspection, EFT Internet Banking or By Cash Bank Deposit. **CHEQUES ARE NOT ACCEPTABLE.** **4.** Inspections will only proceed if payment of the tax invoice is made upfront or by management approval. **5.** Valuation reports will only be issued once tax invoice payment is in the company bank account. **6.** Draft Valuation reports will not be issued unless full fees are paid into our bank account. **7.** We reserve the right to change or modify any of these terms and conditions, including any valuation work quoted on, at their discretion. We also reserve the right to refuse or cancel any property valuation order (instructions) at our discretion. **8.** By Signing this order/instructions, that you as the client have accepted all terms and conditions for services as instructed by you as to be rendered.

Where did you hear about us?	
Payment Method CHEQUES ARE NOT ACCEPTABLE	<input type="checkbox"/> EFT into Bank Account <input type="checkbox"/> Bank Deposit <input type="checkbox"/> Cash at Inspection
Delivery Date of Valuation Report	

I have read, understand and accepted the Terms and Conditions.

Client Signature

Date